

Terms of Reference (ToR)

Position Information

Office/Project	TB Project
Designation	X-Ray Technician/Operator
Reporting Supervisor	District Coordinator
Duty Station	Bihar – Patna, Bhojpur, Gopalganj, Kishanganj, Katihar, Saharsa, Araria, Vaishali Maharashtra – Thane MC, Thane R, Raigad Uttar Pradesh – Moradabad, Mathura, Deoria, Mau, Unnao, Meerut, Saharanpur
Type	In Person- Consultant Full-time
Total Position Openings	18 (one in each district)
Project Period	01-May-2024 to 31-Mar-2027
Shift Timing	7 am to 3 pm
Travel	Frequent field visits

Doctors For You is seeking applications for X-Ray Technician/Operator in its TB Projects. We are seeking a committed and skilled X-Ray Technician/Operator to engage with communities, facilitate access to TB services, and advocate for effective TB care and prevention. The ideal candidate will be responsible for performing radiographic imaging, managing X-Ray records, and supporting field activities as part of the TB Project. This role is crucial for accurate TB diagnosis and tracking, requiring expertise in radiographic techniques, X-ray software, and effective communication with both patients and field staff. The ideal candidate will work from the admin office in the respective district.

Qualifications, skills and Competencies

- Bachelor's degree B.Sc. Radiology Technician / Diploma in X-Ray Technology.
- 1-2 years of experience of conducting X-Ray in the field and hospital setting.

Roles and Responsibilities

- Perform X-ray procedures for individuals of all age groups, sexes, and vulnerable populations.
- Apply advanced radiographic techniques to ensure high-quality, diagnostic images.
- Utilize X-ray reporting software such as PACS (Picture Archiving and Communication System) for managing and analysing radiographic data.
- Maintain accurate and organized X-ray records.
- Submit X-ray reports and records regularly to the Data Manager and District NTEP.
- Provide support and instructions to patients during the X-ray procedures.
- Collaborate with District coordinator to prepare micro plans for TB screening and X-ray activities.
- Perform X-rays for suspects identified during passive case finding at subcenters, PHCs (Primary Health Centers), and CHCs (Community Health Centers) of the month, following directives from the DTO.
- Adhere to safety protocols and infection control measures while performing X-ray procedures.
- Ensure radiographic practices comply with health and safety standards.

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on Project requirements.

Reporting:

The X-Ray Technician/Operator will be reporting to the District Coordinator.

Remuneration: The compensation for the aforementioned position(s) will be capped at Rs. 30,000 and will adhere to internal policies and market standards. It will be determined based on qualifications, relevant experience, budget availability, internal parity, last drawn and interview performance. This position requires exceptional communication, analytical, documentation, interpersonal, and computer skills, as well as a willingness to travel. Preference will be given to candidates with relevant work experience and local candidates who possess the necessary experience and skill sets.

How to apply: Prospective candidates should submit their applications on this link: <https://forms.gle/29M3bJ9vf4iaQZ746> (paste this URL on Google and fill this)

- Please ensure that your application is complete with the above-mentioned process. The candidates not submitting their applications through the application link form will not be considered.
- The appointment will be subject to certification that the candidate is medically fit to take on the role.
- Any attempt for persuasion will be considered as a disqualification.
- Only short-listed candidates will be invited for assessment.
- DFY is a tobacco and alcohol-free organization.
- Women candidates are especially encouraged to apply.
- The last day for submissions is 26th November 2024. (Application will be reviewed on a rolling basis)

Only shortlisted candidates will be contacted.

Safeguarding Commitment: At DFY, we are committed to Safeguarding and Protection of the communities, staff, and other people we work with. We will do everything possible to ensure that only those who can promote a working environment free from abuse or harm to anyone that works with or comes into contact with DFY are recruited. This post is subjected to a range of vetting checks, including a criminal records disclosure. Background and Reference checks will be conducted, and ethics are part of the regular performance appraisals.

About Doctors For You:

Doctors For You (DFY) is a registered society, registered under the Societies Registration Act 1860 Section 21 having registration no. F-56886(Mum). DFY is a humanitarian organization from India with international presence and is working in various disaster hit zones for the last 16 years. DFY focuses on providing medical care to the vulnerable communities during crisis and non-crisis situations, emergency medical aid to people affected by natural disaster, conflicts and epidemics. We are also committed to reducing disaster risk to human society by delivering training and capacity development in emergency preparedness and response. The work of DFY is guided by humanitarian principles of humanity, impartiality, and neutrality. It offers services and assistance to people based on need, irrespective of race, class, caste, religion and gender.

Doctors for You was founded in India in 2007, by doctors, medical students and like-minded people with a vision of “Health for all.” Currently, DFY is working on various projects in different states of India involving health professionals, Disaster Management Practitioners, Social Workers and Administrative Staff.

The organization received several awards viz. The SAARC Award (2010), The British Medical Journal Group Award (2009), Golden Ruby Award (2015) and recognition from state governments for its outstanding contribution to the humanitarian field.

Since 2012, our focus has been on Tuberculosis starting with our DOTS providers at primary health centres, and over time, we've evolved to become the leading organization overseeing TB programs across 84 districts in India. Our endeavours have spanned various initiatives including diagnosis, treatment adherence training, capacity building, nutrition programs, and active case finding. With the latest Global Fund Grant, we're set to implement programs targeting drug-resistant tuberculosis, EPTB, and active case finding.

